

Date: 29.09.2015

Status: draft v02

Venue: Chamber of Commerce – 7 rue Alcide de Gasperi, Luxembourg

Present: Matti Aho (Finland), Rod Ainsworth (UK), Janis Altenburgs (Latvia), Frank Andriessen (FVO), Bernd Appel (Germany), Konstantinos Barmperis (Greece), Luca Battistini (CION), Hans Beuger (Netherlands), Pamela Byrne (Ireland), Kari Bryhni (Norway), Ana Canals (Spain), Koen van Dyck (CION), Petr Cejka (Czech Republic), Ray Ellard (Ireland), Annelise Fenger (Denmark), Carmen Garau (CION), Pedro Gaspar (Portugal), Patrick Hau (Luxembourg), Andreas Hensel (Germany), Atilla Tirián (Hungary), Olev Kalda (Estonia), Vicky Lefèvre (Belgium), Dino de Luca (CION), Ladislav Miko (CION), Jeffrey Moon (EFSA), Milagros Nieto (Spain), Wim Ooms (Netherlands, HoA Secretariat), Stig Orustfjord (Sweden), Marek Posobkiewicz (Poland), Friedrich Soevogjarto (Austria), Emmanuelle Soubeyran (France), Zenonas Stanevicius (Lithuania), Camille Strottner (Luxembourg, Chair), Helmut Tschiersky (Germany), Freek van Zoeren (Netherlands).

Welcome and Opening remarks

Welcome, opening and a few housekeeping rules by chair Camille Strottner. In addition he reminds everybody of the Food Contact Material conference next day and the relevance of FCM for food safety. Although relevant, it appears there is no expert network on FCM currently, and Camille Strottner asks the HoA group to consider the establishment of such a network – perhaps under the HoA umbrella.

Introduction of Participants

A brief tour de table to allow everybody to introduce themselves as there are some new faces around the table.

Minutes of meeting in Bern, 26.06.2015; action points

No additional comments on the 2nd draft minutes of last meeting, after which the minutes are to be regarded as final. Most action points have been addressed or will be discussed during the current meeting.

Short overview of recent SANTE activities of relevance for the HoA

Ladislav Miko addresses several issues as part of the current and near future topics on the SANTE agenda. An issue he thinks is really worrisome is the fact that food security, the need to increase the volume of produce, is recognised as an important topic on a global scale, while food safety is taken for granted. Therefore, while preventing hunger for the future world population is a major challenge and important, it is necessary to ensure food safety and nutritional values as well. A report will be published of a foresight analysis on 'Delivering on Food Safety and Nutrition in 2050' by the end of the year. He stresses the importance of the ongoing fitness check of the General Food Law. While referring to the letter of Commissioner Andriukaitis to the EU ministers of Agriculture on the topic food safety he highlights the main priorities for the food chain in the coming years: antimicrobial resistance (AMR), crisis management, plant health, trans-fats and endocrine disruptors. Regarding AMR an holistic approach is needed with better integration of veterinary and human medicine. The current Action Plan is re-evaluated. Ladislav Miko says the readiness of the EU control system in case of crisis along the food chain should be ensured by a joint effort of the Commission and the member states, and he mentions the current plant health threat, Xylella disease in olive trees, as an example that plant health crisis management has not achieved the same level yet as animal health crisis management. Trans-fats are a health threat in foodstuffs that should be reduced. Therefore the Commission is currently finalising a report that assesses the impact of four policy options to reduce the intake of trans-fats in reflection to public health benefits, costs for industry, enforcement authorities and consumers. Endocrine disruptors have been recognised as a threat and therefore regarded as a regulatory issue also. But to be able to identify endocrine disruptors criteria should be developed. An impact assessment is currently ongoing to analyse different options for defining these criteria. The Commission thinks it is important that member states share information in cases of cross-border violations of agri-food

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chain rules. To support this the Administrative Assistance and Cooperation tool (IT-tool) will be launched in November this year. Besides promoting and facilitating the exchange of information to solve hands-on issues the Commission highly values and promotes a dialogue between member states on the enforcement of agri-food chain legislation within the Official Controls Expert Group.

Discussion outcome:

- Greater sustainable living conditions to ensure food security, such as promoted by the circular economy, leads to re-use of many products and waste (urban sewage for instance). This could be dangerous for food safety, and it requires flexible/resilient regulation to prevent (future) risks.
- The re-evaluation of the AMR Action Plan will be the start of re-thinking strategies. It will certainly include massive public information/communication, but it will probably contain various strategies of which some will focus on better integration of veterinary and human medicine knowledge and others on the efficiency of official controls. In this way it certainly relates to initiatives on 'measuring outcome'.
- Regarding crisis management it is agreed that not only a structure should be established in the member states, but at the Commission as well. Although currently there is a crisis management structure in place within the Commission it is unfortunately not well-known, nor visible or recognised as such. This need to be improved.

***Campylobacter* as a food safety risk**

Camille Strottner shows the results of mapping the *Campylobacter* issue in Luxembourg. Since 2000 the number of campylobacteriosis cases has shown a steady increase (incidence rate in 2014 155 cases per 100,000 inhabitants), while those for salmonellosis decreased. With multilocus sequence typing they were able to attribute the human campylobacteriosis cases mainly to poultry, swine and surface water. The contamination of surface water was mainly caused by wild birds (>60%) compared to poultry, ruminants and pigs.

On EU-scale Koen van Dyck corroborates the Luxembourg results: human salmonellosis continuously decreases (a success story for the risk manager), while campylobacteriosis continuously increases and we know there is a lot of underreporting. Campylobacteriosis is a high burden of disease regarding both the number of cases and health care cost. There are two important elements in the control campaign: biosecurity at farm level and hygiene monitoring at the slaughterhouse. At the slaughterhouse decontamination of carcasses or washing with water could be regarded as supplemental. But foremost important are strong and dedicated actions by a competent authority on the implementation and compliance of such hygiene requirements. It is thought that a comprehensive approach is necessary to reduce the *Campylobacter* load on poultry meat: (a) the establishment of a Process Hygiene Criterion (PHC) for campy, (b) enhanced supervision of the implementation of this PHC, and additionally (c) decontamination with peroxyacetic acid (PAA). EFSA has positively evaluated PAA for use in decontaminating poultry carcasses during the slaughter process. In other words PAA could be considered as an option in the fight against campy, while decontamination can only supplement good hygiene procedures and never replace them. As a next step the Commission has scheduled more detailed technical discussion in the WG food hygiene and WG microbiological criteria.

Discussion outcome:

- It has recently been recognised in the US that re-contamination of poultry carcasses can occur. This probably should lead to additional critical control points in the production chain apart from the slaughterhouse.
- It is suggested that cross-contamination in the kitchen should be included in the considerations to enhance the battle against campy. And this should include the restaurant kitchens as well, as entrepreneurs are not always properly educated regarding hygiene of work.
- So, the farm to fork approach is applicable indeed. Nevertheless the Commission now focuses on slaughterhouse level and harmonisation of the rules we set out there.
- In Finland a continuous increase of biosecurity measures at farm level and logistical slaughter (slaughtering highly contaminated flocks at the end of the day) show that this makes decontamination unnecessary.
- It is recognised that the use of decontamination is political sensitive, and when we don't need it we should avoid using it.

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FLEP ToR, last update, sharing of final thoughts

Ray Ellard says he has received one comment on the draft ToR he presented at last meeting. He will incorporate the comments in the final version of the ToR and share this with the HoA group.

Action point: The one comment received will be used to update FLEP ToR and thereafter shared with all delegates. (Ray Ellard)

Last developments Official Control Regulation

Carmen Garau provides an update on the negotiations at Attaches and Coreper level during the Luxembourg presidency. Progress has been made, but still after two Coreper meetings no agreement has been reached due to the two controversial issues, the official veterinarian and the fees. Regarding the role of the official veterinarian the delegations remain divided. The split is between those member states who want more flexibility as proposed by the Commission and those who want checks to be reserved mandatorily to veterinarians, including checks on all products of animal origin (in particular at border control posts). Regarding the financing of official controls some member states claim that this is a matter for subsidiarity, others favour the status quo, and again others support the Commission proposal to extend the mandatory fees. Carmen Garau explains again the Commission reasoning, for instance that veterinarian expertise should only be mandatory where and when it is needed. She reminds the audience that some matters can be addressed and managed via implementing acts as well. She believes things can be solved and that an agreement can be reached for a mandate to start the trilog at the next Coreper meeting on 7 October.

Discussion outcome:

- This Regulation is extremely important for those involved, and it relates of course to the animal health and plant health regulation, which are already adopted. Even when an agreement will be reached at Coreper level some foresee big issues with the discussion in the trilog, because who knows what to expect from the European Parliament. It is expected by some that the trilog will start with strong and difficult discussions, but will calm down later on and a solution will be reached.

ToR WG Open data – Use of industry lab data in governmental food safety control

Andreas Hensel revisits briefly the idea he explained during the Bern meeting. It is expected that the use of data generated by FBOs should be considered by Competent Authorities in their food safety assessment of the same FBOs. Something that already proved its value in the animal health sector. The ToR is comprehensive and stresses the need to take a step by step approach. Standards should be set for methodologies, including analytical tests and sampling plans. It is a complex and lengthy process that requires harmonisation of private and public activities and strategic choices. Andreas Hensel suggest to start with the subgroup 'Survey' to inventory the current situation regarding the number and type of analysis at governmental level and FBOs in various countries.

Discussion outcome:

- There's great enthusiasm for this important initiative and many HoA members volunteer to take part in this relevant work; GBR, DNK, HUN, BEL, SWE, FRA, FIN, AUT, IRL. While others can't participate or see constraints to be involved due to the resources required.
- The barriers described by Andreas Hensel are recognised, as well as the strategic and lengthy process that is needed to achieve the goals.
- It is also recognised that the ToR may be too broad and that a revision of the text could be considered, for instance the exact scope can be adjusted after the survey has been done and analysed.

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- There's a link between risk managers and risk assessors in this working group. In addition there's overlap with WG Transparency of Official Controls and WG Value of Private Assurance Schemes. So, there can be synergies achieved between the work of these WGs. In addition this WG should be aware that EFSA is also working in this field of data collection, and duplication should be avoided.
- The Commission appreciates the importance of this work and asks if the HoA group will accept the Commission's participation in this WG.

Action point: The WG should be established soon and start with the Survey subgroup. (Andreas Hensel)

Action point: Volunteers to take part in this WG should make themselves officially known to the Secretariat as soon as possible. (All)

The use of social media for communication of food safety issues

Helmut Tschiersky gives an overview of social media platforms that are well-known and widely used on a global scale and some that are country specific. Most of these platforms have earned their place in the range of media used by the public to receive and send information – to communicate. These platforms are used for different purposes, although it is not all black-and-white and usage is dynamic. Some are used particularly for social networks/communities (Facebook), others for sharing multimedia (YouTube, Instagram), while (micro)blogging tools such as Twitter are popular as well. It is assumed that communicating a message with social media will reach more consumers, especially young people, than regular old-school media. In addition it will increase the timeliness of communication. Helmut Tschiersky mentions pros and cons of social media, and concludes that a comprehensive information strategy should include social media. From a Competent Authority's point of view this requires knowledge of how best to use social media for purposes such as risk communication, a dialogue with consumers, inform consumers, monitoring opinions and detection of emerging risks. He asks the HoA group how they use social media currently and what they think of the potential use of social media for Competent Authorities.

Discussion outcome:

- There are a lot of opinions and ideas about the use of social media and how CAs should engage in this field.
- Social media use is not optional and it is powerful.
- There are other relevant social media besides Facebook and Twitter that matter, such as ResearchGate and LinkedIn.
- EFSA has a communication working group that addresses this topic as well.
- It is suggested that a one-day workshop could be organised where the HoA group will bring together relevant partners, stakeholders (incl. EFSA) and experts to deliver a strategy for social media use by CAs.
- GBR volunteers to host this workshop.

Action point: Workshop to be organised to deliver a strategy for social media use by Competent Authorities. Hosted by FSA-UK (Helmut Tschiersky and Rod Ainsworth)

Lunch

How to tackle cross border fraudulent food entrepreneurs

Freek van Zoeren shares some thoughts with the HoA group about the impact of cross border food fraud and possible solutions. Obviously, it is a mutually shared concern because it is a potential

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threat to food safety, consumer trust and the food production sector. The recent horse meat scandal is an example that shows how difficult it is to control food safety and food integrity. Food entrepreneurs that have been arrested and sentenced for food fraud in one member state can easily start a new food business in another member state. It is recognised by the European Parliament and the EP, early 2014, invited the Commission and Member States to consider other methods which aim to prevent and discourage food fraud, such as naming and shaming through a European register of convicted fraudulent food business operators. What could be a solution and how to proceed?

Discussion outcome:

- Caution should be exercised when thinking of solutions, because there are several legal constraints
- What is called food fraud in one member state is not necessarily considered food fraud in another member state
- The existing Food Fraud Network established by the Commission could perhaps be more effective when its communication (exchange of information) is enhanced and when they meet more frequently. The Commission offers to assist in taking the discussion forward
- In addition to the Food Fraud Network the HoA group could be supportive by better exploit of existent intelligence within our organisations
- No decision is made how to proceed

Presentation of the German tool FoodChain-Lab

Bernd Appel of BfR, Germany, provide some insights in different foodborne disease outbreak scenarios and the need for good tracing tools to discover the source and take effective measures in a timely manner, especially when limited data is available. One of the prerequisites for such a tool is good knowledge about the existing increasingly complex food production chains. BfR has developed such a tool, called *FoodChain-Lab*, with an open source software platform. The software allows for data cleaning, data enrichment & processing and validation of data, which means that it improves managing of data in databases for traceability purposes. It is also a tool for visualisation, analysis and simulation, and supports outbreak investigations.

BfR is working on other software tools such as *characterisation and investigation of global supply chains, assessment of microbiological and chemical risks along the global supply chain and protection of the food supply chain from intentional contamination*.

November 12 and 13 a workshop will be conducted on how to use the *FoodChain-Lab* software, in Berlin. The HoA group can delegate relevant experts to attend the workshop, that is limited to 30 participants. When more than 30 participants have registered an additional workshop will be considered.

Discussion outcome:

- Open source software means that it is free for use to all, and others can easily contribute to further improvement. Although the advantages of software development based on open source platforms seem multiple there is also a pitfall. Due to the ease of software access multiple tools can be developed at the same time, which could lead to divergence of effort and resources, and probably will not help to improve data and knowledge sharing.
- The Commission has had developed "Foodpath" software which is also focussed on improvement of traceability in the food chain (backward and forward chaining). They are in close contact with EFSA, and the Commission supports development of traceability tools which are linked to the RASFF system.
- It is suggested (a plea) to develop a plan within the HoA group to have a harmonised set of tools to avoid divergence of focus and resources.

Action point: Delegates who are interested to take part in the *FoodChain-Lab* workshop send contact details to the Secretariat asap, (All). Secretariat will forward contact details to BfR (Wim Ooms).

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Suggestion for a new WG – Network for food chain analysis

As part of the discussion about traceability software tools such as *FoodChain-Lab*, Andreas Hensel suggests expertise should be developed in all member states to use *FoodChain-Lab*, to enable an improved investigation of such foodborne disease outbreaks. Therefore a core group of food outbreak investigators could be created, who will be trained to help them to better collect and analyse food delivery data by using *FoodChain-Lab*. This core group could start with the initial workshop on *FoodChain-Lab* that is organised in November this year in Berlin.

Discussion outcome:

- Although the HoA group is interested in the *FoodChain-Lab* software and its possible usage, a clearcut decision on establishing a **Network for food chain analysis** has not been made.

Action point: Delegates who are interested in setting up a **Network for food chain analysis** send the contact details of the relevant experts to the Secretariat. (All)

Progress of the active Working Groups

WG – Value of Private Assurance Schemes

Hans Beuger, WG-chair on behalf of NVWA, presents the current state of affairs considering the agreed ToR. Based on WG members' input and a questionnaire an inventory has been made of food safety agencies that are currently at some degree take into account private assurance schemes (PAS) in their official control programmes, or plan to do so in the future. The WG has drafted a position paper that includes general principles on responsibilities and criteria for acceptance of PAS, but the WG clearly needs more time for the goals they set out to achieve. Therefore Hans Beuger asks the HoA to extend the mandate for at least a 9 months to enable further exploration of possibilities for exchange of information (public-private) and the legal preconditions for official controls to be adapted based on valuation of PAS. Furthermore he suggests that any assessment procedure in the position paper should only be regarded as a guideline, while the development of a communication strategy should be postponed until we have gained more experience with the use of PAS.

The Global Food Safety Initiative (GFSI) is a world leading industry-led food safety platform that benchmarks private assurance schemes and sets requirements. It is proposed that a high level meeting could be organised between HoA representatives and GFSI Board members at the next annual GFSI Conference in Berlin, March 2016, to exchange views on the matter.

Discussion outcome:

- In general the HoA group supports the idea of a meeting with GFSI Board members
- The HoA agrees with the suggested extension of the mandate and postponement of deliverables
- It should be clear that we will not approve PAS, and when we accept PAS that the competent authority decides to what extent we use the PAS results
- We should be aware of commercial interests involved in the way PAS are organised. Beware of the reliability versus the commercial interest of commercial auditors

Action point: Check whether GFSI Board members are interested in a meeting with the HoA; if yes, organise a meeting in Berlin next year- Feb/March (Hans Beuger)

Action point: HoA members who are interested to take part in the meeting with GFSI will make themselves known to the Secretariat. (All)

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WG – Measuring Outcome

Annelise Fenger promotes the workshop that is being organised by the WG with support of an experienced consultant. The workshop will be held in Copenhagen on 22 and 23 October. At the moment 8 HoA members participate in the event, but more members are welcome. The workshop will focus on finalising the ToR, how performance can be best measured and development of indicators. The WG is aware of the ongoing exercise at the Commission together with the FVO - who both have established a working group on Verification of Effectiveness on Official Controls – that has a similar scope as this WG. Although dovetailing is not the objective of the WG, the work of the Commission will certainly be taken into account.

Action point: HoA members who are interested participating in the workshop will make themselves known to the Danish WG-leader assistant (Janne Tvorup Bager JATBA@fvst.dk) asap. (All)

WG – Influencing Behaviour

Vicky Lefèvre provides an update of the ongoing work. As most WGs this EG starts with an inventory. The first draft version of the questionnaire is ready and will be sent to the WG members shortly. After this try out the questionnaire will be redrafted if necessary and then send to all HoA members. The results (questionnaire analysis) will be presented during the next meeting in May.

WG – Food and Feed incidents, brief update

Ana Canals explains that GBR, IRL, GER (BVL) and PRT are involved in developing and afterwards execute a small low-cost simulation exercise. Any experienced HoA partner that wants to share information is welcome to do so.

HoA website

Rod Ainsworth explained what has happened after the last meeting. The HoA website WG met with the Commission in Brussels and were pleased to see that many of the website requirements we have could be met by the new website platform (under construction still) demonstrated by the Commission. This new platform was offered to us by the Commission for free with the restriction that we would be responsible for the content and web management, while the website would be built by the Commission unit in Luxembourg – a memorandum of understanding should be drafted. It was decided that we would focus on a HoA collaborative online platform first and provide a mockup of the website (public and restricted access pages) together with a demo of the website based on the new platform. This would be presented today. Unfortunately, it wasn't possible to have a demo website ready, but Wim Ooms showed the mockup (to be found here: <https://moqups.com/bwooms/UbnukKRa/p:a30359aec>) and Dino De Luca showed what the Commission is offering for the HoA to use for free: the EC Collaborative platform.

Discussion outcome:

- It appears that there is no option for a public website yet with regard to the EC Collaborative platform, neither does it support more than one Working Group
- The HoA group will appoint a web manager who is fully in control of the accessibility of the online platform
- It seems that the demo of the EC Collaborative platform does not completely fulfil the current wishes of the HoA group. We should investigate if and how fulfilment of the requirements can be achieved.

Action point: the Commission will provide a written clarification about what they can offer the HoA group to support the development of a HoA-website (public pages and a collaborative online platform). (Carmen Garau)

Action point: Respond to the Commission's clarification about what they can offer the HoA group to support the development of a HoA-website. (HoA)

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Transfer of Secretariat in 2016

At the Bern meeting Freek van Zoeren already announced that 2016 would be the year for others to step up and take over the Secretariat of the HoA. Three candidates, Belgium, Germany and Finland, are willing to do so. After brief negotiations it is decided that the candidates will take over the Secretariat in consecutive order for two years each. In 2016 Belgium will start executing the Secretariat, Germany in 2018, and Finland in 2020.

It is suggested that the transfer from the Netherlands (NVWA) to Belgium (FAVV) will be official after the Dutch EU presidency (first half 2016), but that Wim Ooms already will start working together with the new Belgian Secretariat during the first half year of 2016.

Action point: HoA Secretariat job transfer during first half of 2016. (Wim Ooms, Guy Vanbelle)

Action point: Take over HoA Secretariat in July 2016. (Belgium, FAVV); Take over HoA Secretariat in July 2018. (Germany, BVL); Take over HoA Secretariat in July 2020. (Finland, Evira)

AOB

Matti Aho

On, 9 October, the next meeting of the WG Transparency of Official Controls will take place in Helsinki

Carmen Garau

FVO audit missions on organisation of official controls on additives in food of animal origin scheduled for this year have been stopped and changed into fact finding missions. At the end of the year the FVO will take stock and will discuss what are the main issues with the current legislation why member states have problems with implementing it.

Dates of next meetings

Netherlands, 2 and 3 May 2016:

The meeting will be organised in Amsterdam; On 2 May the CVOs and COPHs will also convene; In the morning of the second day a seminar will be organised, together with CVOs and COPHs, focussed on the new Regulation on Official Controls; the seminar programme will involve the CION, and depends on the current state of affairs; there will be a social programme on the evening of 2 May.

Slovakia, 21 October 2016:

The HoA meeting is scheduled for 21 October in Bratislava; will be back to back with the 5th International Scientific Conference on Zoonoses – Common Protection of Human and Animal Health on 20 October. Accommodation for the participants has been pre-booked already in hotel Devín (<http://www.hoteldevin.sk/en/>), which is situated in the centre of the city with wonderful view on the river Danube. The hotel was chosen in order to ensure good accessibility, whether the participants will fly to Vienna or Bratislava.

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Closure of meeting

Around 16.00 hrs Camille Strottner thanks everybody for their contribution, closes the meeting, and invites everybody to the Bofferding Brewery tour and the HoA meeting dinner. He wishes those who will not join the group in the social event a safe trip home.

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List of action points

##*	Action	Who	When
4	Prepare presentation about developments of EFSA in area of data collection, reporting and data access	Greece	In preparation of a next meeting
18b	Circulate results of recent Swiss <i>Camylobacter</i> project	Michael Beer	September 2015
19c	Send the List of FLEP Contact Points to Secretariat asap; Secretariat will circulate this list.	Ray Ellard Wim Ooms	August 2015
24	Delegates who are interested to take part in the workshop FoodChain Lab -software send contact details to the Secretariat.	All	29 September 2015
25	draft Terms of Reference for WG Risk based programming	Austria and Switzerland	Next meeting, 2016
26	The one comment received will be used to update FLEP ToR and thereafter shared with all delegates	Ray Ellard	01 November 2015
27	Check whether GFSI Board members are interested in a meeting with the HoA regarding Private Assurance Schemes ; if yes, organise a meeting in Berlin next year- Feb/March	Hans Beuger (NVWA)	October 2015
28	HoA members who are interested to take part in the meeting with GFSI will make themselves known to the Secretariat.	All	January 2016
29	The WG Open data – Use of industry lab data in governmental food safety control should be established soon start with the Survey subgroup	Andreas Hensel	December 2015
30	Volunteers for WG Open data – Use of industry lab data in governmental food safety control will make themselves officially known to the Secretariat	All	November 2015
31	HoA members who are interested participating in the workshop Measuring Outcome (22-23 October, Copenhagen) will make themselves known to the Danish WG-leader assistant (Janne Tvorup Bager JATBA@fvst.dk)	All	ASAP
32	Workshop to be organised to deliver a strategy for social media use by Competent Authorities. Hosted by FSA-UK.	Helmut Tschiersky Rod Ainsworth	June 2016
33	Delegates who are interested in setting up a Network for food chain analysis send the contact details of the relevant experts to the Secretariat	All	May 2016
34	the Commission will provide a written clarification about what they can offer the HoA group to support the development of a HoA-website (public pages and a collaborative online platform).	Carmen Garau	November 2015
35	Respond to the Commission's clarification about what they can offer the HoA group to support the development of a HoA-website	HoA website WG	December 2015
36	HoA Secretariat job transfer during first half of 2016	Wim Ooms (NVWA) Guy Vanbelle (FAVV)	Jan-Jun 2016

Long term actions

##*	Action	Who	When
1	Update list of participants of HoA meeting.	HoA Secretariat	Continuously
2	Assess interest in re-activating working group on benchmarking?	Organizer of meeting in 2016	First meeting of 2016
3	Take over HoA Secretariat	Germany, BVL	July 2018
4	Take over HoA Secretariat	Finland, Evira	July 2020

* Action point numbering since September 2014 – Venice meeting